



12409 SOUTH THROOP STREET • CALUMET PARK, ILLINOIS 60827  
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[www.calumetparkvillage.org](http://www.calumetparkvillage.org)

## BUILDING DEPARTMENT

708-389-0857

[buildingdepartment@calumetparkvillage.org](mailto:buildingdepartment@calumetparkvillage.org)

# DECK

1. The total cost of the job less land cost shall be listed on the application. All forms shall be legibly completed in their entirety.
2. The Owner/General Contractor is to supply the Village with three sets of stamped plans, the name of the General Contractor, address, phone and fax numbers, project name and site address. **THE CLERKS OFFICE CAN NOT PROVIDE COPY SERVICES.**
3. The Owner/General Contractor is to supply the name of the superintendent(s) who are responsible to oversee the project, their office phone number, cell phone number and job fax number if available.
4. It shall be the responsibility of the Owner/General Contractor to supply the Village of Calumet Park with a complete list of every subcontractor or vendor who will be constructing or performing a service in the completion of the project. To include the name of the company, business service, address, phone number and contact person.
5. It shall be the responsibility of the Owner/General Contractor to inform every subcontractor that it will be necessary to obtain a license to construct or perform any service in the Village of Calumet Park. Contractor licenses are good for one year from the date of issuance.
6. Permits are not issued until every contractor is licensed by the Village of Calumet Park.
7. It shall be the responsibility of the Owner/General Contractor to obtain the necessary permits and secure the necessary inspections. Twenty-four (24) hour advance notice is required for any inspection.
8. It shall be the responsibility of the Owner/General Contractor to maintain a clean and safe job site. All vehicles when leaving a job site in wet or muddy conditions must be hosed down before they are allowed to enter onto the public street.
9. It shall be responsibility of the Owner/General Contractor to keep the Building Department informed of any changes in the constructing of the building or changes in the subcontractors or vendors performing services.
10. It shall be the responsibility of the Owner/General Contractor to remove all construction debris and all refuse containers from the job site. Clean-up bond may be required
11. Call JULIE at 800-892-0123 for underground utility locates at least forty eight (48) hours, two (2) business days, before any digging is performed. This service is free. Record your locate/dig number. You do not want to be responsible for utility restoration fees.
12. Any questions please contact the Building Department.