



BUILDING DEPARTMENT

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ASPHALT or CONCRETE DRIVEWAY REQUIREMENTS

Requirements for permit:

- Submit a current copy of the plat of survey with the exact location of the driveway drawn on it. Any extensions, additional curb cut(s), parking pad(s), etc. Show all dimensions of entire project.

Removal of existing asphalt or concrete:

- All existing asphalt or concrete shall be removed to the sub-base soil. Care shall be taken to protect any neighboring property when removing the existing driveway. It shall be the responsibility of the contractor to repair or replace any damage done to any adjoining property.
- All asphalt or concrete shall be removed from the jobsite by the contractor.

Location:

- Driveways shall not be closer than 6 inches to the property line.
- Driveways shall only lead directly from a public right-of-way to a required parking pad.
- No driveway or curb cut across public property shall have a width exceeding 25 feet, exclusive of curb returns.

Specifications:

- Black dirt shall be dug out a minimum of 6 inches for asphalt driveways and 9 inches for concrete driveways. Stone shall not be placed on any black dirt. Stone shall be placed on virgin clay.
- The site shall be inspected before any stone is installed.
- A second inspection shall be made after a minimum of 4 inches of stone is compacted and wire mesh is installed. Stone: road mix (CA6) or ¾ / 1 inch stone.
- **Concrete** driveways shall be a minimum of **5 inches thick**.
- **Asphalt** driveways shall be a minimum of **2 inches thick**.
- **Under no circumstances shall a new driveway be laid over an existing driveway.**
- Asphalt aprons are permitted providing that the concrete curb and gutter remain undisturbed. **Under no circumstances shall asphalt be laid over an existing curb or gutter to provide a ramp.** If the curb or gutter is removed it must be replaced with concrete.

Required Inspections:

1. Formed and ready to pour for concrete. Stone installed for asphalt driveways.
2. Final inspection.